



ELECTORAL REGISTRATION FORM

After completing this form, please print it and sign with a
BLACK PEN.

OFFICE USE ONLY									
DWP verified		Signature check		Processed		Approved		Ward	Code
DB	EROS								
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YOUR DETAILS

Surname

If your surname has changed since you last registered, please give your previous surname here.

First Name

All Middle Names

Address

I apply to be registered at the following address where I am now living

House or
Flat number

Street name

Town or city

Postcode

Previous address If your address has changed since you last registered, please give your old address below

Other address (with postcode)

Only fill in this section if you have any other address in the United Kingdom where you are, or have applied to be, registered.

Nationality (for example British, Irish, French)

Date of birth (DD/MM/YYYY)

National insurance number
(for example AB123456D)

Tick this box if you have never had a National Insurance number ☐

Phone number we will only use this number if we need to check anything

EDITED REGISTER (see accompanying notes)

Anyone can buy a copy of the edited register, including companies that send junk mail. If you don't want your details to appear on the edited register tick here. ☐

ELECTORAL ID CARD (see accompanying notes)

If you require an Electoral Identity Card tick here. ☐

DECLARATION

I am a British, Irish, Commonwealth or European citizen. The information I have given on this form is correct.
You must sign this form in the box below, unless you are unable because of an incapacity or because you are unable to read.
No-one else can sign it for you.

*** Please keep all of your signature inside the white box, otherwise we may return the form to you.

Date

If you cannot sign the form because of an incapacity or because you are unable to read, you must ask a witness to fill in the section below for you.

The person whose details are given on this form has told me that the information is correct. That person is unable to sign the form
*because of an incapacity/because they are unable to read (*delete as appropriate)

Signature of witness

Address of witness

Useful information

- Providing false information on this form is a criminal offence for which you could be sent to prison for up to six months or fined £5000 or both. If you have been asked to complete this form, not providing the information is an offence for which you could be fined up to £1000.
- You can only vote at elections if your name is on the register of electors.
- The register may be used by people to decide whether or not to give you credit. If you are not on the register, you may find it difficult to get a loan, to open a bank account or get credit.

Use this form to register to vote or update your details (if your name, address or signature has changed). Remember that this form contains personal information which could be of interest to criminals. You should return it only to the Electoral Office for Northern Ireland.

- We need one form for each person.
- You must give your date of birth and your National Insurance number and sign the form yourself - no-one else can sign it for you.
- You must be a British, Irish, Commonwealth or European Union citizen, and you must give your nationality on the form.

When we receive the form, we will check the information you have given. We will change or add your details on the register within six weeks if we accept your application. We will send you a letter of confirmation which will also give the date the changes come into effect.

You may need to provide documents to support your application – see the attached registration evidence guidance.

The full and edited electoral registers

The edited register. If you tick the 'edited register' box, your name and address will not appear on the edited register, which anyone can buy or use for any purpose. Any person, company or organisation including 'junk- mail' companies can buy a copy of the edited register for business activities such as marketing.

The full register lists the name and address of everyone who is registered. By law, certain public organisations and people, including politicians, can receive the full register. Anyone can look at it but it is a crime to supply or use the information for purposes other than those allowed by law. Credit-reference agencies can use the full register, but only to check your name and address if you are applying for credit.

The electoral identity card

If you do not have a passport, driving licence, Translink Senior SmartPass, 60+ SmartPass, War Disabled SmartPass or Blind Person's SmartPass, you will require an Electoral Identity Card to vote at a polling station in Northern Ireland. See the ID Card page of our website for details of how to apply for a card or contact the Helpline.

Use of personal information

The information given on your application form may be provided to bodies responsible for auditing and administering public funds for the purposes of preventing and detecting fraud.

For further details please see our website or contact the Information Officer at the address below.

How to contact us

Return this form to your local Area Electoral Office. A list of office addresses is attached.

Our Helpline is open weekdays between 9am and 4.30pm: Freephone number 0800 4320 712.

We welcome calls via Text Relay.

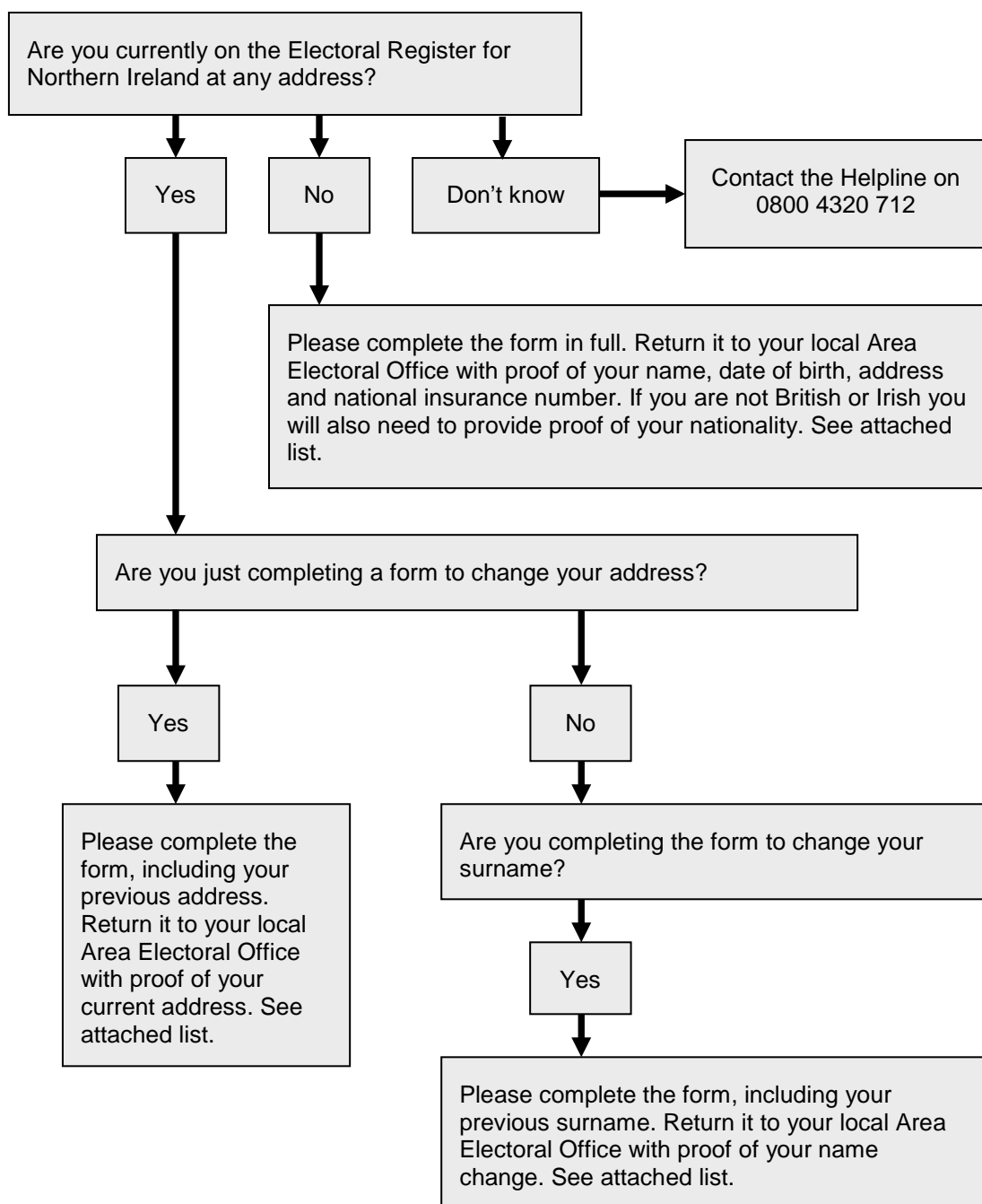
Website: www.eoni.org.uk

This form is available in large print , Braille and audio formats and a range of different languages upon request.



Registration evidence requirements – Guidance

If you wish to register or update your details on the electoral register in time for the UK Parliamentary election on 7 May 2015 you must return your registration form by 20 April and any required evidence documents by 24 April.



Registration Evidence Requirements

All documents must be originals - photocopies cannot be accepted.

Date of Birth/Name - provide the ORIGINAL of ANY ONE of the following documents:

- a birth certificate
- a statutory declaration as to your date of birth
- a certificate of naturalisation
- a document showing that you have become a Commonwealth citizen by virtue of registration
- a statutory declaration that you are a qualifying Commonwealth citizen or citizen of Ireland or a relevant citizen of the Union
- a driving licence which bears your photograph
- an electoral identity card
- a Translink Senior SmartPass
- a Translink Blind Person's SmartPass
- a Translink War Disabled SmartPass
- a Translink 60+ SmartPass
- any card with the PASS logo
- an identity card issued to you by a member state of the European Union
- a marriage or civil partnership certificate
- a passport
- a certificate of adoption

Nationality - provide the ORIGINAL of ANY ONE of the following documents:

- a birth certificate
- a certificate of naturalisation
- a document showing that you have become a Commonwealth citizen by virtue of registration
- a statutory declaration that you are a qualifying Commonwealth citizen or citizen of Ireland or a relevant citizen of the Union
- a passport issued to you by the Government of the United Kingdom, the Government of Ireland or a Member State of the European Union or a Commonwealth country

Address - provide the ORIGINAL of ANY ONE of the following documents issued within the last 3 months:

- a licence to drive a motor vehicle which bears your photograph
- a bill or statement of account issued in respect of the supply of gas, water, electricity or telecommunications services to premises at an address specified in the statement (mobile phones bills are NOT accepted)
- a statement issued by a bank or building society relating to an account held at that bank or building society*
- a bill or statement of account issued by the Land and Property Services (meaning that part of the Department of Finance and Personnel for Northern Ireland known as Land and Property Services Executive Agency)(i.e. a rates bill)*
- a bill of statement of account issued in respect of a debit or credit card by a bank or building society*
- a statement issued by a bank or building society in relation to a mortgage*
- a bill or statement issued by a Credit Union within the meaning of article 2 of the Credit Unions (Northern Ireland) Order 1985 (i.e. a Credit Union registered in Northern Ireland)*

* you can cut off or delete the account number and the details of the transactions

National Insurance Number - provide the ORIGINAL of ANY ONE of the following documents:

- a national insurance card
- A letter from the National Insurance Contribution Office [apply online at www.hmrc.gov.uk or phone Helpline 0300 200 3502]
- a HM Revenue and Customs P2 Notice of Coding Form or Tax Credit award letter

Helpline: 0800 4320 712
Website: www.eoni.org.uk

AREA ELECTORAL OFFICES			
DISTRICT COUNCIL WARDS		CONSTITUENCIES	ADDRESS
01 02 03	Londonderry (01-30) Limavady (01-15) Coleraine (01-22)	Foyle East Londonderry	Derry/Londonderry Area Electoral Office 20(A) Queen Street Derry/Londonderry BT48 7EQ
04 05 07 08 09 13	Ballymoney (01-16) Moyle (01-12) Ballymena (01-24) Magherafelt (01-16) Cookstown (01-16) Dungannon (06-11)	North Antrim Mid Ulster	Ballymena Area Electoral Office 122 Broughshane Street Ballymena BT43 6EE
10 11 12 13	Strabane (01-16) Omagh (01-21) Fermanagh (01-23) Dungannon (01-05,12-22)	West Tyrone Fermanagh & South Tyrone	Omagh Area Electoral Office 21 Kevlin Avenue Omagh BT78 1ER
14 15 16 17 18 19	Craigavon (01-26) Armagh (01-22) Newry & Mourne (01-30) Banbridge (01-17) Down (05, 08-23) Lisburn (02-23, 24S, 25)	Upper Bann Newry & Armagh South Down Lagan Valley	Banbridge Area Electoral Office 52 Bridge Street Banbridge BT32 3JU
05 06 19 20 21 22 26	Moyle (13-15) Larne (01-15) Lisburn (01) Antrim (01-19) Newtownabbey (01-25) Carrickfergus (01-17) Belfast (35-36, 40-51)	Belfast North East Antrim South Antrim	Newtownabbey Area Electoral Office 1-3 Portland Avenue Glengormley Newtownabbey BT36 5EY
18 23 24 25 26	Down (01-04, 06-07) North Down (01-25) Ards (01-23) Castlereagh (01-09,11, 13-15) Belfast (01-11)	Belfast East Strangford North Down	Newtownards Area Electoral Office 2(B) Regent Street Newtownards BT23 4LH
19 25 26	Lisburn (24N, 26-30) Castlereagh (10,12, 16-23) Belfast (12-34,37-39)	Belfast South Belfast West	Belfast Area Electoral Office 1 st Floor 15 Church Street Belfast BT1 1ER

Area Electoral Offices are open from 9am to 4.30pm Monday to Thursday and from 9am to 4pm on Friday